



U.S. Department
of Transportation
**Federal Highway
Administration**

Office of the Administrator

400 Seventh St., S.W.
Washington, D.C. 20590

Sample 1





U.S. Department
of Transportation

**Federal Highway
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Sample 2





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of Transportation
**Federal Highway
Administration**

400 Seventh St., S.W.
Washington, D.C. 20590



U.S. Department
of Transportation

**Federal Highway
Administration**

Memorandum

Subject:

Date:

From:

**Reply to
Attn. of:**

To:

Sample 4





U.S. Department
of Transportation
**Federal Highway
Administration**

Enter Street Address here
Enter City, State, Zip

Enter Office Name Here

In Reply Refer To:
Enter Route Code

Dear

Sincerely yours,

Enclosure

Sample 5

